



**950566 UCPath Roofing Project**  
Mandatory Prebid Meeting

April 13, 2022

## Agenda

### Introductions and sign in

This link to the Google sign-in sheet will be provided in the “Chat” feature of the Zoom meeting:

<https://forms.gle/URXTLwaw1CXuoNFq8>

### Project Overview

### Deadlines

### Questions and Answers

## Introductions

**Fernando Nunez**, Senior Project Manager  
Planning, Design & Construction

**Catherine Crouch**, Inspector of Record  
Planning, Design & Construction

**Carmen Long**, Construction Contracts Manager  
Planning, Design & Construction

**Kara Longtin**, Contract Administrator  
Planning, Design & Construction

**Andrew Webber**, Principal Architect  
Terracon Consultants, Inc.

## Project overview

### Summary of work:

The project will consist of the disposal/ demolition of the existing roof including the installation of a new roofing system which will be roughly 53,000 SQ FT.

**Estimated construction cost: \$640,000.00**

**License Requirement- C-39, Roofing Contractor**

**Project schedule:** Anticipated project duration **90 days**.

## **BIDDING**

**Public Works:** Prevailing Wage & DIR Registration Required. Contractor and Subcontractors must be registered with the DIR to work at the University. A bidder can obtain the prevailing wage information through the internet at [www.dir.ca.gov](http://www.dir.ca.gov) or at <http://www.dir.ca.gov/DLSR/PWD>

### **Invoices & Certified Payroll:**

All Certified Payroll requests are to be sent to Nelly Zaki at [nelly.zaki@ucr.edu](mailto:nelly.zaki@ucr.edu). Certified Payroll must accompany each Invoice and is due by the 10<sup>th</sup> of each month.

**Insurance:** Contractor provides Commercial Form General Liability, Business Automobile Liability, Workers' Compensation and Employer's Liability (See Supplementary Conditions)  
University provides Builder's Risk (See Exhibits)

## **BIDDING CONTINUED**

### **Bid Form**

Base Bid: Clear numbers.

List of Subcontractors: Any work that is not self-performed *and* is more than ½ of 1% of the Lump Sum Base Bid must be listed; each column for the listed subcontractor must be filled out completely with Portion of Work Activity, Contractor's License and DIR number. Subcontractors not registered with the DIR shall not be listed or used.

Declaration, signed.

### **Bid Bond**

Required

## Deadlines

### Mandatory Pre-Bid

Wednesday, April 13, 2022 11:00 AM

Via Zoom

### Requests for Information

Wednesday, April 20, 2022, 2:00 PM to

[kara.longtin@ucr.edu](mailto:kara.longtin@ucr.edu)

### Addendum Released

Tuesday, April 26, 2022

### Bids Due/ Bid Opening

Monday, May 2, 2022 11:00 AM

Submitted online to [kara.longtin@ucr.edu](mailto:kara.longtin@ucr.edu)

## **GENERAL REQUIREMENTS**

Work Hours

Parking permits

Staging / Laydown Area

Maintain Access to Campus Buildings

Project Coordination

Inspection Request

Regulatory & Safety Requirements, First Aid

Protection of Existing Improvements

Sanitary Facilities

Tobacco Free Policy

Sexual Harassment

No Radios

Other



## Site Visits

- Site visits will be optional and by appointment only.
- To schedule a site visit, please send an email to [kara.longtin@ucr.edu](mailto:kara.longtin@ucr.edu) with the subject line **950566 UCPATH Roofing Project- Site Visit Appointment Request.**
- Any questions during the site visits must be submitted via RFI to [kara.longtin@ucr.edu](mailto:kara.longtin@ucr.edu). Questions will not be answered during the site visit.

## Questions and Answers

**Q&A**

**THANK YOU!**